



## Requirements from suppliers of raw materials, Ingredients and additives

### I. Standard and legal requirements

- (1) The supplier of raw material, ingredients and additives undertakes to be regularly audited in accordance with acknowledged product safety standard, such as IFS or BRC. Certifications in accordance with AIB or FSC 22000 are also accepted. A current certificate is to be submitted to Agrarfrost GmbH (hereinafter referred to as AGF) without request following expiry of previously valid certificate. The auditing costs shall be borne by the supplier.
- (2) The supplier undertakes to ensure that the goods which are to be delivered in their composition, quality, packaging, declaration and goods specifications comply with the respective applicable domestic and European statutory provisions, the relevant regulations and directives, in particular the regulations under food law. The supplier undertakes to provide proof of the compliance with the aforementioned regulations at the request of AGF. The proof is provided by the fact that the supplier hands over relevant records of its company laboratory, external laboratories or official agencies to AGF upon request. All costs associated with this proof will be borne by the supplier.

### II. Scope of services

- (1) Documentation
  - a. Detailed and current product specifications, preferably as an AGF form (will be made available), at least with the following criteria must be supplied with each delivered article and be available to AGF:
    - Customary designation
    - List of ingredients (insofar as spices are contained, these are to be named and the quantities of ingredients are to be stated)
    - Allergens (EU and Alba/Leda – list)
    - GMO declaration
    - Declaration that the product is not irradiated
    - Sensor system (if applicable, incl. method)
    - Chemical – physical parameters (incl. methods)
    - Microbiological parameters (incl. methods)
    - Nutritional values BIG 7, including content of mono- and polyunsaturated fatty acids as well as sodium and fibres
    - Bundle/packaging material/labelling of the bundle
    - Storage conditions/best before date/residual term
    - Confirmation that the product and its packaging fulfil all relevant requirements under food law
    - Suitability for certain consumer groups such as Halal, Kosher, ovo-lacto vegetarians, vegans

The product specifications must be signed and made available to AGF as a digital file. Each change to the production process with an influence on the product quality must be released by AGF before the delivery for the first time. For this purpose, AGF will receive an updated version without request in advance for examination.

- b. The suppliers shall make an examination report (analysis certificate) of the goods to be delivered to AGF available before or with each delivery. This certificate (analysis) clearly refers to the lot / batch that is to be delivered and can be clearly allocated hereto. Examination parameters are to be stipulated with AGF.
    - c. If necessary, the supplier will make, upon request, examination reports available from an independent and accredited laboratory.
  - (2) Delivered goods
    - a. The supplier shall be obligated to only deliver goods according to the specifications released by AGF. Samples made available and used as a basis for the orders are binding. Their quality and condition shall be deemed as guaranteed for the delivery.



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- b. The supplier undertakes that the delivered goods incl. the used ingredients can be tracked without any gaps. The supplier will hold a retention sample from each batch of goods to AGF in a risk-oriented manner; available upon request, to AGF. Alternatively, the Supplier can have the samples examined by an accredited laboratory at their own cost. The exam results are to be made available to AGF.
- c. Each individual, smallest packed unit (e.g. bag, sack, bucket, etc.) must be clearly identifiable by the product designation, best before date and batch. These data must be contained on the delivery documents.
- d. The supplier shall ensure that the goods are delivered on H1-pallets, if explicitly requested by AGF.
- e. The supplier assures that the goods determined for AGF are only stored and transported under product-specific conditions. Cooled goods with a core temperature between 2-7 °C are only to be transported in refrigerated trucks and frozen goods with a core temperature of -18 °C or colder only using vehicles which comply with the TLMV (Regulations on Deep-Frozen Foods) in their respective valid version. The afore-mentioned temperatures must be adhered to during the whole transport. Corresponding proof is to be forwarded to AGF upon request. Dry goods may not be delivered together with frozen goods.
- f. No products will be delivered to AGF, which according to the Regulation (EC) No. 1829/2003 as well as 1830/2003 with regard to genetically modified organisms (GMO) are liable to marking. Confirmations of the sub-suppliers are available for each product delivered to AGF, which certify the compliance with this AGF – requirement. Corn, rice, rape and soy components may only be used if it concerns **IP-goods (Identity Preservation)** and corresponding PCR-negative certificates (PCR = Polymerase chain reaction) are available. AGF reserves the right to request the PCR-negative certificates.
- g. The supplier guarantees that nanotechnology is neither used with the production of the goods determined for AGF nor for their packaging, nor the ingredients or additives used for this purpose.
- h. The supplier guarantees that neither the goods themselves, nor their basic products were treated with ionising rays.
- i. In substantiated situations AGF is entitled at its discretion-, and after coordination with the supplier, to have samples of the delivered goods examined in an independent, accredited laboratory commissioned by AGF for safety within the framework of statutory regulations. The costs incurred hereby will be for the expense of the supplier.
- j. Suppliers, which produce or deliver own labels of AGF, may only sell the goods to third parties with a written consent.

Ersetzt: SD EK 001/05  
Änderungsgrund: Änderungen der Rechtsform

Verantwortlich für das Dokument

Leiter Einkauf